

**NERC**

NORTH AMERICAN ELECTRIC  
RELIABILITY CORPORATION

# GADS Wind Registration Process

GADS Wind Training Module 03  
June 2019

**RELIABILITY | ACCOUNTABILITY**



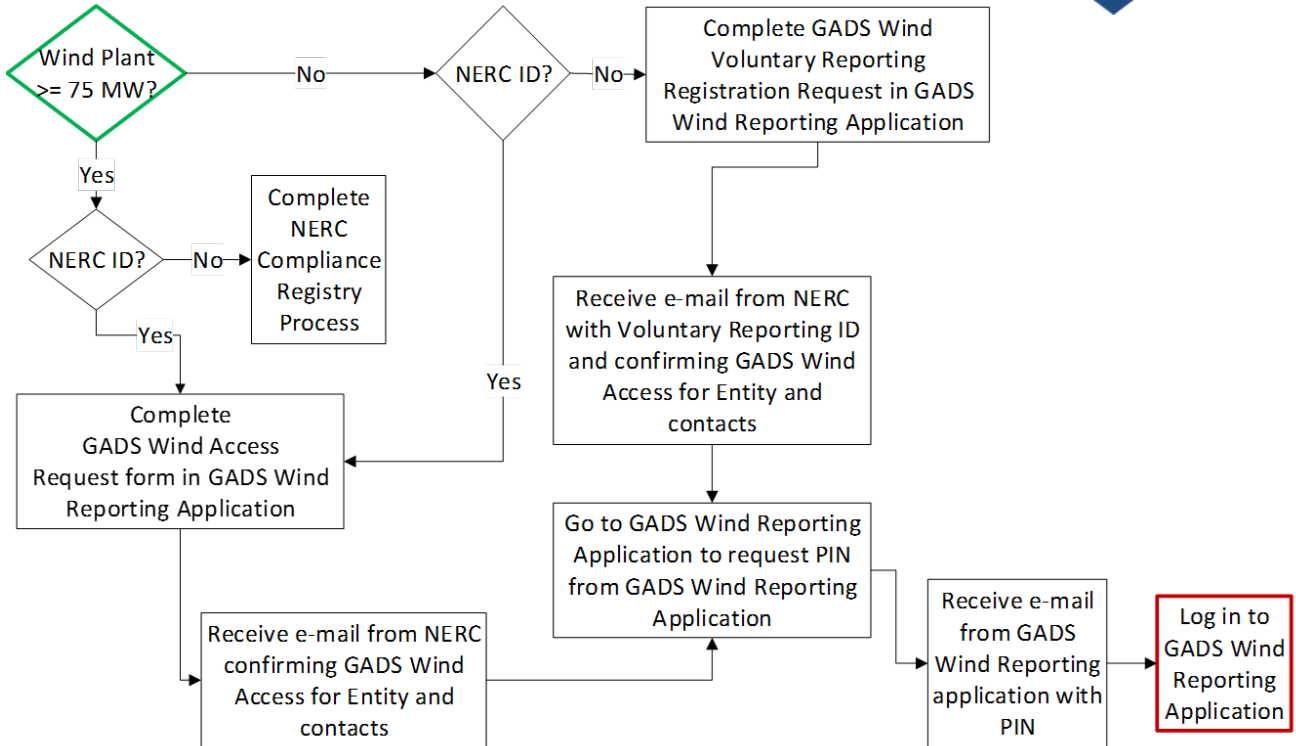
- Registration and Access
  - NERC ID Registration
  - Process Review
  - Requesting Access to the GADS Wind Reporting Application
  - Adding Users

- Companies owning or operating wind plants that have a total installed capacity of 75 MW or more are required to register with NERC
  - This is independent of the phased-in reporting time periods for GADS Wind reporting
  - The NERC Compliance registration process begins with the regional reliability council where the company is located
  - NERC issues a NERC Compliance Registry ID (NCR ID) when the company registration is complete
- Companies registered as Generator Operators will be required to report into GADS Wind

- The Generator Operator is required to have a NERC Compliance Registry ID (NCR ID)
- The Generator Operator without an NCR ID
  - Is required to complete the NERC company registration process prior to requesting access to the GADS Wind Reporting application
- The NCR ID is per company, not for each wind plant

- A Generator Operator that already has an NCR ID will be required to use its NCR ID to report any plants it operates, regardless of plant size
- An operator of wind plants that do not require the company to register for an NCR ID may request a Voluntary Reporting ID (VR ID) to submit data to the GADS Wind Reporting application
  - The Voluntary Reporting ID is per company, not for each wind plant
  - When the capacity of any wind plant that Generator Operator with a VR ID operates reaches the NERC Compliance threshold for requiring an NCR ID:
    - The Generator Operator is required to obtain an NCR ID
    - Notify [gadswind@nerc.net](mailto:gadswind@nerc.net) within 30 days of the receipt of the NCR ID
    - Discontinue reporting using the Voluntary Reporting ID and
    - Begin reporting with the NCR ID

- To request access, a company must have either:
  - A NERC Compliance Registry ID (NCR ID) or
  - A Voluntary Reporting ID (VR ID)
- Each company must complete the GADS Wind Access Request form to:
  - Specify that the company requests access to the GADS Wind Reporting application; and
  - Provide NERC with the contact information of authorized users who will submit data on behalf of the company
  - Only the Primary Compliance Contact may submit the GADS Wind Access Request form
    - For Voluntary Reporting IDs, only the Primary Contact may request access
  - Confirmation e-mail from NERC will be sent within three business days



The screenshot shows the 'GADS Wind Data Submission Site' interface. At the top, there is a navigation menu with 'Home', 'Submissions', 'Request NCR Number', 'Request VR Number', 'Reports', and 'Contact Us'. The 'Request VR Number' link is highlighted with a red box and a red number '2'. Below the navigation menu is a 'User Authorization' form with two input fields: 'Authorized email address: \*' and 'Authorization PIN: \*'. A 'Submit' button is located below the PIN field. A red box with a red number '1' highlights a link below the form that reads 'Request access to GADSWind Reporting by clicking [here](#)'.

- Go to the GADS Wind Reporting application site at:
  - <https://gadswind.nerc.net/>
  - 1. For companies with an NCR ID, click on the link for “Request access to GADS Wind Reporting”
    - Complete the form and click **Submit**
  - 2. For companies who are requesting a Voluntary Reporting ID, click on **Request VR Number**
    - Complete the form and click **Submit**
  - Confirmation e-mails from NERC will be sent to the submitter of the form and the authorized users identified on the form



**Request for Account Authorization:**

\* Company Name:

\* NCR Number:

\* Primary Contact Name:

\* Email Address:

\* Address:

\* City:

\* State / Province:

\* Country:

\* Zip / Postal Code:

\* Phone:

\* Description:

*Enter description as:*  
**Company Access Request**

Add Additional Contacts +

No Additional Contacts Added

Submit

**Add Contact**

Full Name:

Email Address:

Phone:

Add Contact Cancel

Home

Submissions

Request NCR Number

Request VR Number

Reports

Contact Us

**Request for Voluntary Reporting ID:**

\* Company Name:

\* Corporate Address:

\* City:

\* State / Province:

\* Country:

\* Zip / Postal Code:

\* Corporate Website:

\* Corporate Phone:


\* Primary Contact Name:

\* Contact Title:

\* Contact Email:

\* Primary Phone:

Alternate Phone:

Add Additional Contacts 

No Additional Contacts Added

**\* Regions in which entity operates:**

FRCC  MRO

NPCC  RF

TEXAS RE  WECC

SERC  OTHER

**Add Contact**

Full Name:

Email Address:

Phone:

The screenshot shows a web interface for requesting a PIN. On the left is a navigation menu with 'Submissions' highlighted by a red box and the number '1'. The main content area is titled 'User Authorization' and contains two input fields: 'Authorized email address: \*' (highlighted by a red box and the number '2') and 'Authorization PIN: \*' (highlighted by a red box and the number '3'). Below the PIN field is a 'Submit' button. To the right of the PIN field is a link that says 'Need Personal Identification Number? Please click [here](#).' This link is also highlighted by a red box and the number '3'.

- Each authorized user must have a PIN to access the GADS Wind Reporting application
- Go to the GADS Wind Reporting application site at:
  - <https://gadswind.nerc.net/>
  - 1. In the left panel, click on **Submissions**
  - 2. Click on the link for “Authorization is required to access this page, please click here”
    - Enter the authorized e-mail address
  - 3. To obtain a PIN, click on the link for “Need Personal Identification Number? Please click here.”

- An e-mail from [NERC\\_SPM\\_NOREPLY@nerc.net](mailto:NERC_SPM_NOREPLY@nerc.net) will immediately be sent to the authorized e-mail
  - Subject will be “GADSWind – PIN request”

Your requested GADSWind PIN number: 114PSLOK

Please save this PIN number for future reference.

This PIN Number will be required to access the Submission and Reports pages.

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