

# Meeting Notes

## Project 2007-09 Generator Verification Standard Drafting Team

May 15-17, 2012  
Salt Lake City, UT

### Administrative

#### 1. Introductions and Chair's remarks

Lee Taylor (Chair) brought the meeting to order at 9:00 a.m. MT on Tuesday, May 15, 2012. Mr. Taylor provided the team with building and safety information/logistics. Introductions were made and those in attendance were:

Name	Company	Member/ Observer (M/O)	In Person	Conference Call/Web
Baj Agrawal	APS	M	Y	
Donald Davies	WECC	M	Y	
Gary Humphries	Duke Energy	M	Y	
Brendan Kirby	Consultant	M	Y	
Dave Kral	Xcel	M	Y	
Gary Kruemple	Mid-American	M	Y	
Bill Schultz	Southern Company	M	Y	
Chifong Thomas	BrightSource	M	Y	
Lee Taylor	Southern Company	M	Y	
Craig Quist	PacifiCorp	M	Y	
Ed Wingard	AEP	M	Y	

Name	Company	Member/ Observer (M/O)	In Person	Conference Call/Web
David Youngblood	Luminant	M	Y	
Matt Adeleke	FERC	O		Y
Neil Burbure	FERC	O		Y
Stephanie Schmidt	FERC	O	Y	
Stephen Crutchfield	NERC	M	Y	

**2. Determination of quorum**

The rule for NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT to be physically present. Quorum was achieved as 12 team members were present.

**3. NERC Antitrust Compliance Guidelines and public announcement**

The NERC Antitrust Compliance Guidelines and public announcement were delivered by Stephen Crutchfield. There were no questions raised.

**4. Review Team Roster**

The SDT reviewed the roster and confirmed that it was accurate and up to date.

**Agenda**

**1. Develop responses to comments and revisions to standards**

The group discussed general logistics then split into sub teams to begin development of responses to comments and revising the standards.

Each sub team developed initial responses to comments and either revised the standard or developed a list of proposed revisions to the standard.

**2. Action item review**

- a. PRC sub team to finalize responses to comments and revisions to PRC-024 and PRC-019 and submit for quality review (QR).
- b. MOD-025 sub team to finalize responses to comments and revisions to MOD-025 and submit for QR.

- c. MOD sub team to finalize responses to comments and revisions to MOD-026 and MOD-027 and submit for QR.

**3. Future Meeting(s)**

To be determined – Once documents are posted for ballot.

**4. Adjourn**

The meeting was adjourned at noon MT on Thursday, May 17, 2012.