

Meeting Notes

Project 2014-04 Physical Security Standard Drafting Team

April 16, 2015 | 11:00 a.m. – 5:00 p.m. Eastern

Dial-in: 1.866.740.1260 | Access Code: 6519455 | Security Code: 041615

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- 1.
2. **Introductions**

The chair called the meeting to order at 11:00 a.m. EST, April 16, 2015 and introductions were made by all participants. Participants are included in the attached spreadsheet.
3. **Determination of Quorum**

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 9 of 11 total members participated.
4. **NERC Antitrust Compliance Guidelines and Public Announcement**

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Stephen Crutchfield. There were no questions raised. Participant conduct policy was reviewed.

Agenda

1. **Review and respond to comments received on the initial ballot** – Stephen Crutchfield led the team in a review of the comments. The team developed responses to comments and will review them prior to posting.
2. **Make conforming revisions to the standard** - Stephen Crutchfield led the team in revising the standard to conform to the comments received. The team will review them prior to posting.
3. **Finalize other documents** – The team revised the VSL document to address a correction for R6.
4. **Review Draft Third Party Review Criteria document (R6)** - Stephen Crutchfield led the team in a review draft third party reviewer criteria. The team had no additional comments.
5. **Review action plan and milestones/dates** – Stephen Crutchfield provided an updated posting schedule. The standard will be posted for final ballot on April 20 and present the standard to the NERC BOT at its May 6-7 meeting for adoption. A petition will be filed with FERC before the regulatory deadline of July 27, 2015.
6. **Additional Discussion** was had with team members and observers concerning the ability of the third party reviewer under R6 to also perform the activities prescribed in R4 and R5. There is concern among auditors that the guidance does not clearly indicate that this is allowed. The team discussed adding language to the Guidelines and Technical Basis section pertaining to R6.

indicating that this is acceptable. After much discussion, the team decided to not add this language at this time but will pursue clarification in the guidance in coordination with NERC Compliance.

7. Adjourn – Chair Sue Ivey adjourned the meeting at 12:17 PM EDT.

Members			
Name	Company	Name	Company
Susan Ivey	Exelon Corporation	Stephen Pelcher	Santee Cooper
Lou Oberski	Dominion	John Pespisa	Southern California Edison
John Breckenridge	KCPL	Allan Wick	Tri-State Generation and Transmission Association, Inc.
Ross Johnson	Capital Power	Mike O’Neil	NextEra/FPL
Kathy Judge	National Grid		
Regis Binder	FERC	Mark Olson (Sr. Standards Developer)	NERC Staff
Stephen Crutchfield (Sr. Standards Developer)	NERC Staff	Pete Scalici	NPCC
Mary Agnes Nims		Connie Davis	
Darren Nielsen		Joshua Anderson	
Jack Paul		Chris Eaton	
Rick Porter		Brad Harris	CenterPoint
John Applebaum	United Illuminating		