

Meeting Notes Project 2014-04 Physical Security Standard Drafting Team

January 27, 2015 | 8:00 a.m. – 5:00 p.m. EDT

Dial-in:

866-740-1260

Access code 6519455

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NERC Headquarters Atlanta, GA

1. Introductions

The chair called the meeting to order at 8:00 a.m. EST, January 27, 2015 and introductions were made by all participants. Participants are included in the attached spreadsheet.

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 10 of 11 total members participated.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Stephen Crutchfield. There were no questions raised. Participant conduct policy was reviewed.

4. Administrative and Safety

Building and meeting logistics were reviewed by Stephen Crutchfield.

Agenda

- Chair Introductory Remarks.** Sue Ivey welcomed the drafting team and observers. She reviewed the agenda.
- Review FERC Order 802, directives and timeline** – Stephen Crutchfield reviewed the pertinent paragraphs from FERC Order 802 regarding removal of the term “widespread” from CIP-014-1.
- Review comments received on the revised SAR** – Stephen Crutchfield reviewed the comments received on the SAR. Most commenters agreed with the SAR revisions but requested that the PSSDT consider additional language that reflected language in the order that gave deference to industry expertise and experience as well as the critical nature of the stations to be evaluated under R1.

4. **Develop revisions to address the directive concerning the removal of “widespread”** – Sue Ivey led a discussion of the standard and the team made revisions to address the directive to remove “widespread”.
5. **Review Draft Third Party Review Criteria document (R6)** – Bob Canada led a review of a proposal for ERO approval of an entity to be a third party reviewer under Requirement R6, Part 6.1. The team wanted to have the proposed document include language that indicated that if a third party reviewer met any one of the bullets 1, 3 or 4, there was no need to have the ERO approve the third party.
6. **Review Action plan and milestones/dates** - Stephen Crutchfield reviewed the action plan and milestone dates for the project going forward. The team will conduct outreach (various meetings) and an industry webinar (March 24) during the posting of the standard.

Potential outreach opportunities:

March 9-10	NERC OC/PC/CIPC
March 11	EEI Security committee
March 11-12	SPP Compliance forum
March 12-13	CEA
March 16-18	SERC Spring Meetings
March 19-20	NATF

7. **Review action plan and milestones/dates.** NERC staff will submit the final revised standard and associated documents for QR and subsequent authorization to post (NERC SC, February 18, 2015 meeting) a 45-day comment and initial ballot period. The team has scheduled a conference call on April 16, 2015 from 11 a.m. to 5 p.m. EDT.
8. **Sue Ivey adjourned the meeting at 11:30 a.m.**

Mark Olson	Standards Developer	NERC
Scott Miller	Manager Regulatory Policy	MEAG Power
Peter Scalici	Senior CIP Specialist	NPCC
Allan Wick	CSO	Tri-State G & T
Brian Harrell	Director, ES-ISAC Operations	Nerc
Stephen Crutchfield	SD	NERC
Stephen N. Bennett	Transmission Support Manager	Southern Company
Manho Yeung	Senior Director, System Planning and Reliability	Pacific Gas and Electric Company
Stephen R. Pelcher	Deputy General Counsel Nuclear and Regulatory Compliance	Santee Cooper
John Pespisa	Director	SCE
Steven Noess	Assoc. Director Standards Dev.	NERC
David Grubbs	Director of Regulatory Affairs and Compliance	City of Garland
Kathy Judge	Director, Risk & Compliance, Global Security	National Grid
Rick Porter	Manager, System Operations	Duke Energy
Gary Kruempel	Compliance Director, Supply	MidAmerican Energy Company
Matt Stryker	Engineer, CIP and Cyber Security	Georgia Transmission
Susan Ivey	VP - Transmission Strategy & Compliance	Exelon
Regis Binder	Senior Electrical Engineer	FERC
Lou Oberski	Managing Director	Dominion
Shamai Elstein	Counsel	NERC
Jim	McGlone	USDOE
Bob Canada	Manager	NERC
Bruce Martin	Director Security Risk & Compliance	Duke Energy
Jason Marshall	Managing Director, Reliability Compliance	ACES
Keith Cloud	Cheif Security Officer	Western Area Power Administration
Joseph A. Bonventre	Critical Infrastructure Protection	Burns & McDonnell
Darren	Senior Compliance Auditor	WECC
John Domenichelli	Program Consultant	San Diego Gas & Electric Co
Todd Rosenberger	Sr. Manager Conceptual Design	Oncor Electric Delivery Company LLC
Robert Lane	Director FERC, CAISO and Compliancer	San Diego Gas & Electric
Brian Murphy	Manager, Rel Stds	NextEra Energy
Matt Gibbons	Senior Compliance Auditor	NERC
Robert Rhodes	Manager, Reliability Standards	Southwest Power Pool
Ross Johnson	Senior Manager, Security & Contingency Planning	Capital Power

Michele O'Connell	General Manager	Consolidated Edison Company of New York, Inc
Jeffrey L. Millenner	Supervisory Physical Security Specialist	Bonneville Power Administration
Jeffrey Millenner	Manager, Physical Security	Bonneville Power Administration
Bob Canada	Manager	NERC
Christopher Payne	Enterprise Security Manager	Siemens
Steven Noess	NERC	NERC
David Tates	Manager, Transmission Planning	FirstEnergy