

# Assess Transmission Future Needs Standard Drafting Team Meeting

Tuesday, May 22, 2007 — 0800 to 1700 EDT Wednesday, May 23, 2007 — 0800 to 1200 EDT

> TECO Plaza 702 N. Franklin St. Tampa, FL 33602

Note: We need to check in at the security desk on the 1st floor, sign in and get ID badges. We will be on the 9th floor in a conference room and will be expected to confine our activities to the Conference room and the restroom areas of that floor. In order to expedite the check in process, we should meet in the lobby of the Courtyard at 0730 on Tuesday morning and walk over together.

# Agenda

#### 1. Administrative Items

- **a.** Introductions and Quorum All
- **b.** NERC Antitrust Compliance Guidelines Ed Dobrowolski
- **c.** Review Meeting Agenda & Objectives John Odom
- 2. Update from Sub-teams on Recent Activities (5 mins. each)
  - **a.** Steady State Chifong Thomas
  - **b.** Stability Bob Jones
  - **c.** Language Bill Harm

### 3. Review Draft Work Products to Develop Major Issues List — All

Objective is to ensure that all items identified in the SAR and Supplemental SAR, including FERC Orders, have been addressed and to identify areas of further work. Wordsmithing should be avoided.

- a. Standard Development Roadmap Definitions and Parking Lot Issues
- **b.** TPL-001-1
- **c.** Steady State Performance Table
- **d.** Stability Performance Table

#### 4. Resolve Remaining Major Issues — John Odom

#### 5. Develop Questions for First Posting — All

### 6. Next Steps — John Odom

- **a.** TPL-005 & -006
- **b.** Measures and Compliance
- **c.** Work assignments

## 7. Schedule Next Meetings

- **a.** Conference call and WebEx Date TBD prior to posting.
- b. Wednesday, July 18, 2007 starting at 0800 PDT through Thursday, July 19, 2007 at 1700 PDT in San Francisco, CA, hosted by PG&E. Please be prepared to attend the entire meeting. Hotel information has been distributed. There is no block of rooms set aside at any of the hotels so you are encouraged to make your reservation early. Remember to ask for the PG&E rate.

## 8. Review Action Items and Schedule — Ed Dobrowolski

9. Adjourn