

**TO: ASSESS TRANSMISSION FUTURE NEEDS STANDARDS DRAFTING TEAM**

Ladies and Gentlemen:

The July 18–19, 2007 Assess Transmission Future Needs Standards Drafting Team meeting logistics and registration link are shown below.

The meeting will be held at the offices of Pacific Gas & Electric, Conference Room 1411, 245 Market St., in San Francisco, CA. Accommodations will be at any of the three hotels shown below:

<a href="#">Hotel Griffon</a> <a href="#">155 Steuart St</a> <a href="#">415/495-2100</a> <a href="#">PG&amp;E Rate: \$159</a>	<a href="#">Harbor Court Hotel SF</a> <a href="#">165 Steuart St</a> <a href="#">415/882-1300</a> <a href="#">PG&amp;E Rate: \$165</a>	<a href="#">Hyatt Regency SF</a> <a href="#">5 Embarcadero Ctr</a> <a href="#">415/788-1234</a> <a href="#">PG&amp;E Rate: \$198</a>
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There is no block of rooms set aside for meeting participants so you are encouraged to make your reservation early as July is peak tourist season in San Francisco. Ask for the PG&E rate when making your reservations. All three hotels are about 2–3 blocks from PG&E. Attached is a link that shows the relative locations of the facilities involved:

[http://local.live.com/default.aspx?v=2&cp=37.792499~-122.391568&style=r&lvl=16&tilt=-90&dir=0&alt=-1000&scene=1156438&rtp=null~null&sp=Point.q8ywm44t0k94\\_155%20Steuart%20St%2c%20San%20Francisco%2c%20CA%2094105-1206%2c%20United%20States](http://local.live.com/default.aspx?v=2&cp=37.792499~-122.391568&style=r&lvl=16&tilt=-90&dir=0&alt=-1000&scene=1156438&rtp=null~null&sp=Point.q8ywm44t0k94_155%20Steuart%20St%2c%20San%20Francisco%2c%20CA%2094105-1206%2c%20United%20States)

Local contact is: Merle Mercado (phone: 1.415.973.3953 & e-mail: [mtm3@pge.com](mailto:mtm3@pge.com)).

**EVERYONE must register online by clicking below or at the following Web site:** <http://www.nerc.net/meetings/>

<i>Date &amp; Time</i>	<i>Group</i>	<i>Staff</i>	<i>City</i>	<i>Registration Link</i>
7/18/2007: 8:00 AM - 5:00 PM 7/19/2007: 8:00 AM - 5:00 PM	AFTNSDT	Ed Dobrowolski	San Francisco	<a href="#">Register</a>

Please be prepared to stay for the entire meeting.

Meeting logistics:

- o Dress code: Business casual.
- o San Francisco International Airport (SFO) – (<http://farechase.yahoo.com/airports/sfo>)  
 Transportation downtown to the hotels is available through Super Shuttle or taxi outside the baggage area. Super shuttle fares are approximately \$15 one way. Taxi fare is approximately \$45 one way. You can also use BART which is available in the airport. (The BART station is located on the G gate's side of the International Terminal on Level 3, which is the departures / ticketing level.) As shown on the link above, you would use the Embarcadero exit. The fare is \$5.15 one way. Rental cars are available online.

- You can also utilize the Oakland Airport (OAK) if so desired. (<http://www.oaklandairport.com/index2.cfm>) Super shuttle fares are approximately \$25 one way. Taxi fare is approximately \$30 one way. You can also take Air BART in 2 steps: 1) the shuttle service (bus) operates between the COLISEUM/OAKLAND AIRPORT Station and Oakland Airport approximately every 10 minutes. Shuttle stops for Terminals 1 and 2 are located at OAK's third curbside; fare is \$3 one way. 2) Transfer from the shuttle bus to BART for \$3.35 one way to Embarcadero station.
- Meetings will be held in Conference Room 1411, 245 Market St. Access can be gained by checking in at the guard desk at the 245 Market Lobby. PG&E occupies the block bordered by Market St., Main St., Mission St. and Beale St. Entrances are at 77 Beale St. and 245 Market St.
- You will need to contact Merle Mercado no later than July 16, 2007 to allow time for arrangement with PG&E Corporate Security.