

**Real-time Operations Standard Drafting Team**

**January 2, 2008**

**Conference Call Notes**

**1. Administrative Items**

**a. Self-Introductions and Quorum**

The call was started at 2 p.m. EST. Call participants were:

Paul Bleuss	Jim Case	Al DiCaprio
Jim Hartwell	Ryan Johnson	Phillip Lavallee
Jason Marshall	Steve Myers	Paul Olson
Karl Tammar	Jim Useldinger	Greg Van Pelt
Ed Dobrowolski, NERC		

Paul Anderson, FMPA, did not make the call. Ray Vice, Southern, was unavailable due to medical reasons.

Since this was the first meeting of this SDT, each member was asked to provide some short background information on their experiences.

The SDT was expanded from the SAR DT in order to provide greater diversity on the SDT.

SDT members should utilize the NERC e-mail server at: [rtosdt@nerc.com](mailto:rtosdt@nerc.com) when sending e-mails to the group.

**b. Introduction of the SDT Chair and Vice Chair — Ed Dobrowolski**

Jim Case, who was the Chair of the SAR DT, was approved by the SC as Chair of the SDT. Karl Tammar will repeat his role as Vice Chair.

**c. NERC Antitrust Compliance Guidelines — Ed Dobrowolski**

Everyone was sent copies of this material. No questions were raised on the NERC Antitrust Compliance Guidelines.

Paul Olson did not receive the background material. Ed will re-send all material to Paul following the call.

**d. Review Meeting Agenda & Objectives — Jim Case**

This call was intended as a general introduction for the group. The main objective of the call was to establish meeting dates for the next few months.

## **2. Review of Supplied Background Material**

- a. NERC Antitrust Compliance Guidelines
- b. SAR
- c. Project Standards
- d. FERC Order 693 (partial as applies to project)

There were no questions raised on the background material.

## **3. Discussion of Intent and Purpose of the SDT — Jim Case**

The intent and purpose of this project is:

- Clean up the existing standards
- Eliminate redundancies
- Clarify the distinction between the RC and the TOP
- Clarify the role of the BA

The work should be consistent with expected audit results. Requirements should be clear and simple. Measurements should not end up creating new requirements. How to comply with the requirements should always be at the forefront of the SDT's thinking.

Some decisions will need to be made on how to present the standards for balloting.

## **4. Schedule Next Meetings**

It was decided to schedule three consecutive face-to-face meetings to get this project up and running. After the first three meetings, conference calls and WebEx's will be utilized to the greatest extent possible to minimize travel time and expense. The goal at the end of the project is to have approximately 50% meetings and 50% conference calls.

Meeting #1 will be Tuesday, February 26, 2008 from 8 a.m. to 5 p.m. EST and Wednesday, February 27, 2008 from 8 a.m. to noon EST. Ed will contact Ray Vice about coordinating this meeting with SERC meetings in Savannah, GA.

Meeting #2 will be Tuesday, March 25, 2008 from 8 a.m. to 5 p.m. CDT; Wednesday, March 26, 2008 from 8 a.m. to 5 p.m. CDT; and Thursday, March 27, 2008 from 8 a.m. to noon CDT. Jason Marshall volunteered to host this meeting at MISO in Carmel, IN.

Meeting #3 will be Thursday, April 24, 2008 from 8 a.m. to 5 p.m. CDT and Friday, April 25, 2008 from 8 a.m. to noon CDT. Jim Case will host this meeting at Entergy in New Orleans, LA.

Logistical details for these meetings will be sent out at a later date. SDT members should always plan their travel so that they can attend the entire meeting.

## **5. Review Action Items & Project Schedule — Ed Dobrowolski**

The following action items were developed during this conference call:

- Ed will re-send the background material to Paul Olson.
- Ed will follow up with Ray Vice about scheduling a meeting in Savannah.

The project schedule will be developed after the first meeting. The three year work plan shows this project as being completed during the first quarter of 2009.

## **6. Adjourn**

The Chair adjourned the call at 3 p.m. EST.