

Project 2008-06 Cyber Security Order 706 SDT
37th Meeting Agenda
August 16, 2011 Tuesday - 8:00 AM to 5:30 PM EDT
August 17, 2011 Wednesday - 8:00 AM to 5:00 PM EDT
August 18, 2011 Thursday - 8:00 AM to 5:00 PM EDT
3353 Peachtree Road NE
Suite 600, North Tower
Atlanta, GA 30326

NOTE: Agenda Times May be Adjusted as Needed during the Meeting

Proposed Meeting Objectives/Outcomes:

- Receive feedback and build consensus with key industry stakeholders in advance of posting Version 5 CIP Standards
- Review implementation plan
- Review work products needed for QR of Version 5 CIP Standards
- Agree on next steps, schedule, and assignments

Timed Agenda

Tuesday August 16, 2011 8:00 a.m. - 5:30 p.m. EDT

8:00 a.m. **Introduction, Welcome Opening and Host remarks-** *John Lim, Chair & Phil Huff, Vice Chair*
Roll Call; NERC Antitrust Compliance Guidelines- *Joe Bucciero, NERC*

8:15 **Review of Meeting Objectives and Agenda-** *John Lim*

8:30 **Industry Updates -** *Scott Mix, NERC, Mike Keane, FERC and others*

- DOE/NIST/NERC Risk Management Process
- NERC Cyber Attack Exercise
- NERC GridSecCon
- Other Cyber Security business

9:00 **Overview of CIP Version 5 development and progress –** *John Lim, Philip Huff*

9:30 **Invited feedback on Version 5 approach**

10:00 *Break*

10:15 **Review modifications made to CIP-002-5 –** *John Lim*

11:15 **Invited feedback on CIP-002-5**

12:00 *Lunch*

1:00 **Invited feedback on CIP-002-5**

2:00 **Review modifications made to CIP-003-5 –** *Dave Revill, Georgia Transmission*

2:30 **Invited feedback on CIP-003-5**

3:00 *Break*

3:15 **Review modifications made to CIP-004-5 –** *Doug Johnson, ComEd, Philip Huff*

3:45 **Invited feedback on CIP-004-5**

4:15 **Review modifications made to CIP-005-5 –** *Jay Cribb, Southern Co*

4:45 **Invited feedback on CIP-005-5**

5:30 *Recess*

Project 2008-06 Cyber Security Order 706 SDT
37th Meeting Agenda
August 16, 2011 Tuesday - 8:00 AM to 5:30 PM EDT
August 17, 2011 Wednesday - 8:00 AM to 5:00 PM EDT
August 18, 2011 Thursday - 8:00 AM to 5:00 PM EDT
3353 Peachtree Road NE
Suite 600, North Tower
Atlanta, GA 30326

NOTE: Agenda Times May be Adjusted as Needed during the Meeting

Proposed Meeting Objectives/Outcomes:

- Receive feedback and build consensus with key industry stakeholders in advance of posting Version 5 CIP Standards
- Review implementation plan
- Review work products needed for QR of Version 5 CIP Standards
- Agree on next steps, schedule, and assignments

Wednesday August 17, 2011 8:00 a.m. - 5:00 p.m. EDT

8:00 a.m. **Recap of Day 1, Agenda Review, Roll Call and Antitrust Guidelines** – *John Lim, Philip Huff, Joe Bucciero*

8:30 **Review modifications made to CIP-006-5** – *Doug Johnson*

8:45 **Invited feedback on CIP-006-5**

9:30 **Review modifications made to CIP-007-5** – *Jay Cribb, Philip Huff*

10:00 *Break*

10:15 **Invited feedback on CIP-007-5**

11:00 **Review modifications made to CIP-008-5** – *Tom Stevenson, Constellation*

11:30 **Invited feedback on CIP-008-5**

12:00 *Lunch*

1:00 **Review modifications made to CIP-009-5** – *Tom Stevenson*

1:30 **Invited feedback on CIP-009-5**

2:00 **Review modifications made to CIP-010-5** – *Dave Revill*

2:30 **Invited feedback on CIP-010-5**

3:00 *Break*

3:15 **Review modifications made to CIP-011-5** – *Dave Revill*

3:45 **Invited feedback on CIP-011-5**

4:30 **Recap of feedback received on version 5 CIP Standards**

5:00 *Adjourn meeting with industry stakeholders*

Project 2008-06 Cyber Security Order 706 SDT
37th Meeting Agenda
August 16, 2011 Tuesday - 8:00 AM to 5:30 PM EDT
August 17, 2011 Wednesday - 8:00 AM to 5:00 PM EDT
August 18, 2011 Thursday - 8:00 AM to 5:00 PM EDT
3353 Peachtree Road NE
Suite 600, North Tower
Atlanta, GA 30326

NOTE: Agenda Times May be Adjusted as Needed during the Meeting

Proposed Meeting Objectives/Outcomes:

- Receive feedback and build consensus with key industry stakeholders in advance of posting Version 5 CIP Standards
- Review implementation plan
- Review work products needed for QR of Version 5 CIP Standards
- Agree on next steps, schedule, and assignments

Thursday August 18, 2011 8:00 a.m. – 5:00 p.m. EDT

8:00 a.m. **Recap of Day 2, Agenda Review, Roll Call and Antitrust Guidelines** – *John Lim, Philip Huff, Joe Bucciero*

8:15 **Review Project Schedule**

8:30 **Schedule Interim Team Meetings**

8:45 **Review Feedback Received on EACH Version 5 CIP Standard and Agree on Actions to Finalize Drafts** – *Full Drafting Team*

12:00 *Lunch*

1:00 **Review and Discuss Strawman Implementation Plan** – *Full Drafting Team*

3:00 *Break*

3:15 **Review Work Products Needed for QR of Version 5** – *Phil Huff/John Lim/Joe Bucciero*

3:45 **Review Version 5 CIP Standards Webinar** – *Phil Huff/Dave Revill/Doug Johnson*

4:30 **Next Steps and Review Objectives for September Meeting** – *Phil Huff/John Lim/Joe Bucciero*

5:00 *Adjourn Meeting*

CYBER SECURITY FOR ORDER 706 STANDARD DRAFTING TEAM

CSO 706 SDT Consensus Guidelines)

(Adopted, November, 2008, Revised June 2010, Revised July, 2010)

The Cyber Security for Order 706 Standard Drafting Team (Team) will seek consensus on its recommendations for any revisions to the CIP standards.

Consensus Defined. Consensus is a participatory process whereby, on matters of substance, the Team strives for agreements which all of the members can accept, support, live with or agree not to oppose. In instances where, after vigorously exploring possible ways to enhance the members' support for posting CIP standards documents for industry comment or balloting, and the Team finds that 100% acceptance or support of the members present is not achievable, decisions to adopt standards documents for balloting will require at least 2/3rds favorable vote of all members present and voting.

Quorum Defined. The Team will make decisions only when a quorum is present. A quorum shall be constituted by at least 2/3 of the appointed members being present in person or by telephone.

Electronic Mail Voting. Electronic voting will only be used when a decision needs to be made between regular meetings under the following conditions:

- It is not possible to coordinate and schedule a conference call for the purpose of voting, or;
- Scheduling a conference call solely for the purpose of voting would be an unnecessary use of time and resources, and the item is considered a small procedural issue that is likely to pass without debate.

Electronic voting will not be used to decide on issues that would require a super majority vote or have been previously voted on during a regular meeting or for any issues that those with opposing views would feel compelled to want to justify and explain their position to other team members prior to a vote. The Electronic Voting procedure shall include the following four steps:

1. The SDT Chair or Vice-Chair in his absence will announce the vote on the SDT mailing list and include the following written information: a summary of the issue being voted on and the vote options; the reason the electronic voting is being conducted; the deadline for voting (which must be at least 4 hours after the time of the announcement).
2. Electronic votes will be tallied at the time of the deadline and no further votes will be counted. If quorum is not reached by the deadline then the vote on the proposal will not pass and the deadline will not be extended.
3. Electronic voting results will be summarized and announced after the voting deadline back to the SDT+ mailing list.
4. Electronic voting results will be recapped at the beginning of the next regular meeting of the SDT.

Consensus Building Techniques and Robert's Rules of Order. The Team will develop its recommendations using consensus-building techniques with the leadership of the Chair and Vice Chair and the assistance of the facilitators. Techniques such as brainstorming, ranking and prioritizing approaches will be utilized. The Team's consensus process will be conducted as a facilitated consensus-building process. Only Team members may participate in consensus ranking or votes on proposals and recommendations. Observers/members of the public are welcome to speak when recognized by the Chair, Vice Chair or Facilitator. The Team will utilize Robert's Rules of Order (*as per the NERC Reliability Standards Development Procedure*), as modified by the Team's adopted procedural guidelines, to make and approve motions. However, the 2/3's voting requirement will supersede the normal voting requirements used in Robert's Rules of Order for decision-making on substantive motions and amendments to motions. The Team will develop substantive written materials and options using their adopted facilitated consensus-building procedures, and will use Robert's Rules of Order only for formal motions once the Chair determines that a facilitated discussion is completed.