

Draft Meeting Agenda Cyber Security Order 706 SDT — Project 2008-06

April 14, 2009 | 1–7 p.m. EST

April 15, 2009 | 8 a.m.–7 p.m. EST

April 16, 2009 | 8 a.m.–noon EST

Duke Office — Conference room number 2313
400 South Tryon St
Charlotte, NC

Dial-in Number: 888-237-9331

Conference Code: 745311

*Note the dial-in information is the same for all three days.

Proposed Meeting Objectives and Outcomes

- Receive updates on TFE and VSL processes
- Receive a briefing on the NERC Critical Assets Industry Survey
- Review and Draft Responses to Phase I Industry Comments
- Review and Refine Phase II Framework White Paper
- Agree on assignments and next steps in the SDT Work plan.

Tuesday, April 14, 2009

- 9:00 a.m. Phase II White Paper Team Drafting Session
- 1:00 p.m. Welcome and Opening Remarks — Jeri Domingo-Brewer and Kevin Perry
- a. Roll Call
 - b. NERC Antitrust Compliance Guidelines
 - c. Review and adoption of March 10-12, 2009 Meeting Summary
- 1:15 Review of Meeting Objectives, Agenda and Meeting Guidelines — Jeri Domingo and Bob Jones
- 1:20 Organizational Issues and Review of Phase 1 and early Phase II Schedule — Stuart Langton
- Review of April-December 2009 SDT Schedule
- 1:40 Update on Technical Feasibility Exception (TFE) NERC Rules of Procedure Posting — Scott Mix
- 1:50 Update on VSL/VSR for Version 1 and 2 CIP-002-009 — David Taylor
- 2:00 Overview of SDT Phase II Development Process Steps and CIP 002 Review — Stu Langton

- 2:10 Critical Assets Industry Survey — Mike Assante
- 2:40 CIP-002 White Paper Presentation — Bill Winters and Jackie Collett
- Q & A and Discussion and Initial Consensus Testing
- 4:00 Break
- 4:10 Phase I Small Group Proposal for Response Drafting
- 4:20 Small Groups Draft Responses to Industry Comments
- 5:00 Break — If Needed, Small Groups may continue working until 7:00 p.m.
- 7:00 Recess

Wednesday, April 15, 2009

- 8:00 Welcome, Agenda Review and Roll Call
- 8:15 Phase I Small Group — Draft Responses to Industry Comments
- 10:15 Break
- 10:30 Phase I Small Group — Draft Responses to Industry Comments
- 12:30 Working Lunch
- 1:15 Small Group Reports and SDT Review and Consensus Testing of Draft Responses
- 3:00 Break
- 3:15 Small Group Reports and SDT Review and Consensus Testing of Draft Responses
- 5:00 Break — If Needed, Full or Small Groups may continue working until 7:00 p.m.
- 7:00 Recess

Thursday, April 16, 2009

- 8:00 Welcome, Agenda Review, and Roll Call
- 8:10 CIP-002 White Paper Consensus Testing
- 10:00 Break
- 10:15 CIP-002 White Paper Consensus Testing
- 11:40 Review of May SDT Agenda and Objectives
- 11:50 Meeting Evaluation — What Worked, What Could be Improved?
- 12:00 Adjourn

Cyber Security Order 706 SDT January–December 2009 Draft Project Schedule (Revised April, 2009)

Overview

- **Thirteen SDT Face-to-Face Meetings**
- **Multiple SDT Subgroup and Subcommittees WebEx Meetings**
- **One Cyber Expert/Stakeholder Workshop — Summer or Fall 2009 — Tentative**
- **Industry Comments on CIP-002 SDT White Paper — June–July 2009**
- **Two NERC Members Representative Committee Meetings — May and August, 2009**

Draft Schedule — January–December 2009

- 1. January 7–9, 2009 Meeting in Phoenix, AZ (half, full, half day format, Wednesday through Friday)**
 - Review of Technical Feasibility Exceptions white paper
 - Review of Industry Comments on Phase 1 products — Establish and convene small groups to draft responses
 - Review of Phase 2 White papers

January 15, 2009 WebEx meeting

 - Small group draft responses to industry

January 21, 2009 WebEx meeting

 - Small group draft responses to industry
- 2. February 2–4, 2009 Meeting in Phoenix, AZ (half, full, half day format, Monday through Wednesday)**
 - Update on NERC Technical Feasibility Exceptions process
 - Review of VSL process and SDT role
 - Review of Phase 2 White papers, strawman and principles
 - Review and Adoption of SDT Responses to Industry Comments on Phase I and Phase I Product Revisions.
- 3. February 18–19, 2009 Meeting in Fairfax, VA**
 - Update on Phase I process
 - Update on NERC TFE process
 - Update on VSL team process
 - Review, discussion and refinement of Phase II and CIP-002 White papers, strawman, and principles

4. March 10–11, 2009 Meeting in Orlando, FL (half, full, full day format)

- Update on NERC TFE process
- Update on VSL Team process
- Review and Refinement of Phase II CIP-002 Strawman Proposals

March 2–April 1 — 30-day Pre Ballot Review

Mid-March — NERC posts TFE draft Rules of Procedure for industry comment

March 30, 2009 — WebEx meeting White Paper Drafting Team

April 1–10, 2009 — NERC Balloting on Phase 1 Product

April 6, 2009 — WebEx meeting — White Paper Drafting Team

April 8, 2009 — WebEx meeting — White Paper Preview — Full SDT Conference Call

April 11, 2009 — Phase I Ballot Results and Industry Comments

5. April 14–16, 2009 Meeting in Charlotte NC (half, full, half day format, Wednesday through Friday)

- Update on NERC TFE process
- Update on VSL team process
- Update on the NERC Critical Assets Survey
- Review in SDT small groups and respond to Phase I Ballot Results and Industry Comments
- Review and Refinement of Phase II Whitepaper and Progress Report to MRC

May 4, 2009 — Member Representative Committee Meeting in Arlington, VA — SDT progress report.

6. May 13–14, 2009 Meeting in Boulder City, NV (2-day format, Wednesday through Thursday)

- Review MRC presentation and any input to SDT on Phase II white paper
- Further SDT refinement of the strawman Phase II White Paper in plenary and small groups.

7. June 17–18, 2009 Meeting in Portland OR (2-day format)

- Further SDT refinement and adoption of the Draft Phase II White Paper for industry comment.
- Review potential SDT subcommittee structure and work plan for implementation of Phase II.

Industry Comment Period on SDT Phase II White Paper — 45 days (June 20–August 5, 2009)

8. July 13–14, 2009 Meeting in Toronto, ON

- Agree on and charge subcommittees and conduct organizational meetings

- SDT Subcommittees meet to organize and begin drafting revisions to CIP and/or addressing assigned issues.
- Subcommittee organizational reports to SDT

July–August 2009 WebEx meeting(s)

- SDT Subcommittee meetings to review applicable industry input on white paper

9. August 20–21, 2009 Meeting in Chicago, IL

- SDT Plenary and Subcommittee meetings to review and respond to industry input on white paper.

August 2009 — **NERC Member Representative Committee**, Presentation of the Phase 2 White Paper and Summary of Industry Comment and Response for MRC input in Winnipeg, Manitoba

10. September 9–10, 2009 Meeting in Denver, CO

- SDT Plenary review industry and MRC input on White paper and consider and agree on refinements
- SDT Subcommittee drafting meetings
- SDT Plenary Session(s)- briefings and subcommittee reports
- Review Work plan through summer 2010, as needed

September 2009 WebEx meeting

- SDT Subcommittee drafting meetings

11. October 20–22, 2009 Meeting in New Orleans, LA

- SDT Subcommittee drafting meetings
- SDT Plenary Session(s)- briefings and subcommittee reports
- Adopt Work plan through Summer, 2010, as needed

October 2009 WebEx meeting

- SDT Subcommittee drafting meetings

12. November 17–18, 2009 Meeting in Atlanta, GA

- SDT Subcommittee drafting meetings
- SDT Plenary Session(s)- briefings and subcommittee reports

November 2009 WebEx meeting

- SDT Subcommittee drafting meetings

13. December 15–17, 2009 Meeting in Tampa, FL

- SDT Plenary Session(s)

- SDT Subcommittee drafting meetings

December 2009 WebEx meeting

- SDT Subcommittee meetings