

Meeting Notes

Project 2015-08 Emergency Operations

May 3, 2016

California ISO
Folsom, CA

Administrative

1. Introductions

The meeting was brought to order by the Chair, Connie Lowe, at 9:00 a.m. Pacific on Tuesday, May 3, 2016. The Ali Miremadi, California ISO, provided the team with building and safety information/logistics. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Connie Lowe	Dominion Resources Services, Inc.	Member/Chair	Y	
Robert Staton	Xcel Energy	Member/Vice Chair	Y	
Laura Anderson	NERC	Standards Developer	Y	
Sam Chanoski	NERC	Director, Situation Awareness and Event Analysis	Y	
Steve Crutchfield	NERC	Senior Standards Developer	Y	
Karen Backman	IESO	Member	Y	
Matthew Beilfuss	We Energies	Member	Y	
Richard Cobb	MISO	Member	Y	
Bobby Crump	Luminant Generation, Co., LLC	Member	Y	

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Ali Miremadi	California Independent System Operator	Member	Y	
Walter Ullrich	Great River Energy	Member	Y	
Ken Goldsmith	Alliant Energy	Observer	Y	
Nina Johnston	NERC	Observer	N	Y
Nick Henery	FERC	Observer	Y	
Joe DePoorter	Madison Gas & Electric	Observer	N	Y
Mark Atkins	AESI-Inc.	Observer	Y	
Corey Danson	WAPA	Observer	Y	
Jeffrey Baumgartner	U.S. Department of Energy	Observer	N	Y

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 8 of total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson, NERC Standards Developer. There were no questions raised.

4. Collaborative opportunities for alignment of EOP-004 event reporting and DOE’s OE-417 report.

Jeffrey Baumgartner, U.S. Department of Energy; Sam Chanoski, NERC; Laura Anderson, NERC; Connie Lowe, chair; and Bob Staton, vice-chair. An update was given to the EOP SDT of the initial meeting between team leadership and the DOE. A redline OE-417 that was developed prior to the meeting was reviewed and further revisions were made by the EOP SDT and DOE to better align reporting requirements.

5. Review, discussion and initial revisions to standards:

- a. EOP-004-2
- b. EOP-005-2
- c. EOP-006-2
- d. EOP-008-1

6. FERC-NERC-Regions Report on Restoration and Recovery

Steve Crutchfield, NERC, provided the team with an overview of the recommendations that resulted from this report, as it pertains to EOP-005. The team held discussions and made revisions to EOP-005 to address the recommendations.

7. Review of Project Timeline

8. Discussion of outreach

9. Future meeting dates and venues discussed

10. Adjourn

The meeting adjourned at 2:00 p.m. Pacific on May 5, 2016