

# Meeting Notes

## Project 2015-10 Single Points of Failure Standard Drafting Team

October 2-4, 2018 | 8:30 a.m. – 4:00 p.m. Eastern

Texas RE  
805 Las Cimas Parkway, Suite 200  
Austin, TX 78746

### Administrative

#### 1. Introduction and Chair's Remarks

The meeting was brought to order by the Chair, J. Hayes. T. Sweigart provided the team with building and safety information/logistics. The following Standards Development Team (SDT) members, staff observers and stakeholder observers were in attendance:

Name	Company	<u>Member/Observer</u>
Baj Agrawal	Arizona Public Service Company	M
Eugene Blick	FERC	O
Chris Colson	WAPA	M
Rachel Coyne	Texas RE	O
Manuela Dobritoiu	Hydro-Quebec	M
Prabhu Gnanam	ERCOT	M
Jeff Gindling	Duke Energy	O
Latrice Harkness	NERC	O
Delyn Kilpack	Louisville Gas & Electric and Kentucky Utilities	M
Soo Jin Kim	NERC	O
Ruth Kloecker	ITC Holdings	M

Name	Company	<u>Member/O</u> bserver
Armin Klusman	CenterPoint Energy	O
Andres Lopez	FERC	O
Per-Anders Lof	National Grid	O
Shirley Mathew	Austin Energy	O
Justin Michlig	MISO	O
Rene Miranda	Xcel Energy	O
Pranaya Neupane	JEA	O
Lauren Perotti	NERC	O
Mark Pratt	Southern Company	M
Jonathan Sykes	PG&E	O
Omar Urquidez	Burns & McDonnell	O
Phil Winston	Southern Company	O

**2. Determination of Quorum**

The rule for NERC SDT states that a quorum requires two-thirds of the voting members of the SDT to be physically present. Quorum was achieved as 6 of total members were present.

**3. NERC Antitrust Compliance Guidelines and Public Announcement**

L. Harkness reviewed the NERC Antitrust Compliance Guidelines and Public Announcement.

**4. Review Meeting Agenda and Objectives**

J. Hayes reviewed the agenda and objectives. The purpose of the meeting is to review the responses to comments and documents for final ballot.

## Agenda Items

### 1. Consideration of Comments

The SDT reviewed and discussed the team's responses to comments. Responses were drafted based on comment themes.

### 2. Draft Standard

The following revisions were made to the draft standard:

- Further clarifications were made to Footnote 13 to remove the double negative.

### 3. Implementation Plan

The SDT reviewed Implementation Plan. No edits were made.

### 4. Technical Rationale

The SDT reviewed edits to the Technical Rationale document. Edits were made to align with the revisions to the draft standard.

### 5. Action Items

SDT members were asked to review the draft responses to industry for posting. SDT members were assigned supporting documentation to edit in preparation for final ballot.

### 6. Adjournment

The meeting adjourned at 5:21 p.m. eastern on October 3, 2018.