



# NORTH AMERICAN ELECTRIC RELIABILITY COUNCIL

Princeton Forrestal Village, 116-390 Village Boulevard, Princeton, New Jersey 08540-5731

## Coordinate Operations Standard Drafting Team

July 23–24, 2003  
Cleveland, Ohio

### Draft Meeting Minutes

#### Attendance

Steve McCoy — Chairman, CAISO  
Narinder Saini, Entergy  
Joe Krupar, FMPA  
John Norden, ISO-NE  
Hooshang Zadeh (proxy for Ron Robinson  
OPG  
Al DiCaprio, PJM  
Larry Kezele, (Secretary) NERC

Jason Shaver, ATCLLC  
Gary Campbell, MAIN  
Don Gold, BPA  
Peter Brandien, Northeast Utilities  
Barry Gee, National Grid  
Maureen Long, NERC

#### Summary of Discussions

1. The Coordinate Operations Standards Drafting Team agreed with the Standards Authorization Committee's appointment of Steve McCoy as chairman.
2. Maureen Long provided an overview of the NERC standards drafting process. She noted that the Coordinate Operations Standard Drafting Team provided electronic copies of the Reliability Standards Process Manual and the Functional Model for reference purposes.
3. Chairman McCoy led the team through a thorough discussion and re-write of each of the 6 requirements identified in the approved Coordinate Operations Standard Authorization Request. The team also attempted to identify measures for one of the requirements. Following this discussion, chairman McCoy asked each team member to develop recommended measures for each of the remaining requirements, and he requested Larry Kezele to combine the team's input into a single document for distribution prior the team's next meeting.
4. The team scheduled its next meeting to be held on August 11–12, 2003 in Boston, Massachusetts. The team will meet from 8 a. m. to 5 p. m. on both days.