

Meeting Notes Generator Verification Standard Drafting Team

February 13–15, 2008
Reliant Energy Offices
Houston, Texas

- 1) **Administrative**
 - a) Attendees — Baj Agrawal, Scott Berry, Tom Bradish, Don Davies, Roger Green, John Hanson, Gary Humphries, Brendan Kirby, Sharma Kolluri, Dmitry Kosterev, Dave Kral, Gary Kruempel, Bob Millard, Craig Quist, Balbir Sandhu, Vlad Stanisic, Ken Stenroos, Lee Taylor, Rick Terrill, Chifong Thomas, Harry Tom, Ed Wingard, and Hamid Zakery
 - b) On the phone — Les Hajagos, Howard Illian, and Dan Leonard
- 2) **NERC Antitrust Compliance Guidelines** — The guidelines were reviewed.
- 3) **MOD-024** — Bob Millard presented the current version of MOD-024 for team comment and mark-up. The purpose, applicability, and requirements of the standard were discussed and commentary was recorded into the standard draft and sent to the expanded exploder email list.
- 4) **PRC-024** — Rick Terrill moderated a discussion of PRC-024. The purpose statement, applicability, and much of the frequency ride-through requirement was reviewed and mark-up version of the standard draft was sent to the expanded exploder email list.
- 5) **MOD-026 and MOD-027** — Lee Taylor summarized the technical issues that the MOD-026 and MOD-027 sub team have been debating and sought guidance from the overall drafting team members. Considerable discussion and consensus building eventually produced a number of decisions that should aid the MOD-026 and MOD-027 sub team to move forward with drafting the standards. These decisions were moved, seconded, discussed, and a vote was conducted. Results were imbedded in the draft standards and sent to the expanded drafting team exploder email list.
- 6) **Selected Dates and Times for Next Meetings** — Bob Millard and team.

- a) The next full team (WebEx) meeting will be held after all sub-teams have made conforming edits to their standard drafts per comments provided in Houston and via email from team members. (Tuesday, noon–4 p.m. EST — March 18, 2008)
- b) Full team face-to-face meeting is scheduled for April 2–4, 2008 at APS offices in downtown Phoenix. (1–5 p.m.; 8:30 a.m.–5:30 p.m.; 8 a.m.–noon)

NOTE: Sub teams should arrange WebEx and conference call arrangements by contacting Lauren Koller of NERC staff. Her email address is Lauren.koller@nerc.net and phone number is 609-452-8060.

- 7) **Adjourn** — The meeting was adjourned at noon on February 15, 2008.