Generator Verification Standard Drafting Team

October 30–November 1, 2007

Meeting Notes

1) Administrative

a) Introductions of attendees:

Baj Agrawal	Bob Millard	Tom Bradish	Roger Green
John Hanson	Gary Humphries	Sharma Kolluri	Dmitry Kosterev
Dave Kral	Dan Leonard	Balbir Sandhu	Ken Stenroos
Lee Taylor	Rick Terrill	Ed Wingard	Harry Tom
Brendan Kirby (on phone)	Howard Illian (on phone)	Les Hajagos (on phone)	
Don Davies (on phone)			

2) The NERC Antitrust Guidelines were reviewed.

3) Review of the standard development process

Harry presented a slideshow to review the standard development process, Standards Committee's expectations, standards elements (requirements, measures, time horizon, violation risk factors), compliance elements (violation severity elements, data retention) and other parts of a standard.

4) Review of the SAR

Bob Millard reviewed the SAR. http://www.nerc.com/~filez/standards/Generator-Verification-Project-2007-09.html. The vice chair for the MOD-024 & MOD-025 sub team is Bob Millard. The vice chair for the MOD-026 & MOD-027 is Lee Taylor. The vice chair for the PRC-019 & PRC-024 sub team is Harry Tom.

a) Standard writing sub-team members and breakout room assignments:

   (1) MOD-024, MOD-025, and PRC-019 (Boardroom 422)

   (a) Bob Millard
   (b) Ed Wingard
   (c) John Hanson
   (d) Ken Stenroos
   (e) Tom Bradish
   (f) Balbir Sandhu
   (g) Brendan Kirby

(2) MOD-026 and MOD-027 (Boardroom 322)

     (a) Lee Taylor
     (b) Baj Agrawal
     (c) Dan Leonard
     (d) Dmitry Kosterev
     (e) Sharma Kolluri
     (f) Vladimur Stanisic
     (g) Les Hajagos
     (h) Donald Davies
     (i) Howard Illian

(3) PRC-024 (Tennessee)

     (a) Harry Tom
     (b) Gary Humphries
     (c) Dave Kral
     (d) Rick Terrill
     (e) Roger Green
     (f) Chifong Thomas
     (g) Craig Quist

5) SDT members presented their current regional practices, procedures, and policies presentations:

a) ERCOT (Rick Terrill) — **Attachment 1**
b) FRCC (Ken Stenroos) — **Attachment 2a, 2b, 2c**
c) MRO (Dave Kral) — **Attachment 3**
d) NPCC, Ontario (Les Hajagos/Vladimur Stanisic) — **Attachment 4a through 4g**
e) RFC (Tom Bradish) — **Attachment 5**
f) SERC (Lee Taylor) — **Attachment 6a through 6g**
g) SPP (Ed Wingard) — **Attachment 7a, 7b**
h) WECC (Don Davies) — **Attachment 8a through 8h**

6) Agree to a common approach for each sub-teams' work

Withhold assignment of VRFs, VSLs, and revisions to the implementation plan, time horizon, and measures until full team WebEx meeting planned for during the week of January 7–11, 2008. Limit the sub-team work to the following standard elements:

a) Purpose statement
b) Applicability (functional entities subject to the standard as opposed to facility exemption criteria)
c) Requirements and sub-requirements

NOTE: For any requirement or sub requirement, there must be a technically sound basis/rationale for its inclusion, must clearly identify the applicable entity(ies), the action(s) required, when the action is required and the expected result(s).

7) Select Date and Time for Next Meetings — Bob Millard and Team

a) Two (or more) independent sub-team meetings (either in-person or WebEx) to be held prior to next full team meeting. This is at the discretion of the sub-team vice-chairs and members. Activity duration expected: 2 months or by end of year (December 31, 2007).

b) The next full team (WebEx) meeting will be held after all sub-teams have met at least twice and has a first draft to present to the full team. (Thursday, PM Eastern Time — January 10, 2008)

c) A subsequent sub-team meeting (WebEx) will be held to consider any full team comments and make conforming changes to draft standard. (One month or by February 11)

d) Full team face-to-face meeting (week of February 13–15, 2008 at Reliant Energy facility in Houston)

NOTE: Request WebEx and conference call arrangements by contacting Lauren Koller of NERC staff. Her email address is Lauren.koller@nerc.net and phone number is 609-452-8060.

8) Action Items — All

9) Adjourn