

Meeting Notes

Project 2010-05.2 Special Protection Systems Standard Drafting Team

May 9, 2014 | 1:00 – 4:00 p.m. ET

Conference Call with ReadyTalk Web Access

Administrative

1. Introductions and chair remarks

Gene Henneberg, the chair brought the meeting to order at 1:00 p.m. ET on Friday, May 9, 2014 and welcomed everyone. Those in attendance were:

Name	Company	Member or Observer
Gene Henneberg	NV Energy / Berkshire Hathaway Energy	Member
Bobby Jones	Southern Company	Member
Amos Ang	Southern California Edison	Member
John Ciufu	Hydro One Inc	Member
Alan Engelmann	ComEd / Exelon	Member
Davis Erwin	Pacific Gas and Electric	Member
Charles-Eric Langlois	Hydro-Quebec TransEnergie	Member
Robert J. O'Keefe	American Electric Power	Member
Sharma Kolluri	Entergy	Member
Hari Singh	Xcel Energy	Member
Jonathan Meyer	Idaho Power	Observer
Al McMeekin	NERC	Member
Erika Chanzas	NERC	Observer
Phil Tatro	NERC	Observer
Syed Ahmad	FERC	Observer

2. Determination of quorum

The rule for NERC standard drafting team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 10 of the 10 voting members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement, Email Listserv Policy, and Participant Conduct Policy

Mr. McMeekin reviewed the NERC Antitrust Compliance Guidelines and public announcement, and gave an overview of the Participant Conduct and Email Listserv policies.

4. **Review team roster**

The team reviewed the roster and confirmed that it was accurate. Mr. McMeekin noted that the roster is posted in the Related Files section of the NERC project page.

5. **Review meeting agenda and objectives**

Mr. McMeekin reviewed the agenda and noted the goals of the conference call.

Agenda Items

1. **Review Modified Standard Authorization Request (SAR)**

The SDT reviewed the changes which had been made to the SAR. Most of these changes had been discussed and agreed to in the March meeting. Additionally, the RRO was removed from the applicability function. It was also decided that the words regarding the WECC in the variance section needed further revisions.

2. **Review FAQ Writing Assignments**

Mr. McMeekin had incorporated all of the material turned in for the writing assignments into a FAQ template. The SDT spent the rest of the meeting revising the FAQ write-ups. Numerous changes were made that improved the document.

3. **Next steps**

- a. Mr. McMeekin will send the revised FAQ document to the team members and observers.
- b. The team should prepare for the in-person meeting in Denver by reviewing the FAQ document.

4. **Future meeting(s)**

- a. May 20-22, 2014 | Xcel Energy, Denver, CO
- b. May 29, 2014 | Ready Talk Tentative

5. **Adjourn**

The meeting adjourned at 4:02 p.m. ET on Friday, May 9, 2014.