

## Meeting Notes Backup Facilities SDT (Project 2006-04)

November 6–7, 2008

### 1. Administrative Items

a. Introductions and Quorum

The meeting was held at the Oncor offices in Dallas, TX and called to order at 8 a.m. CST on Thursday, November 6, 2008. Meeting participants were:

Tom Bowe	Sam Brattini, Chair	Blaine Dinwiddie
Charles Jenkins	Barry Lawson	Melinda Montgomery
Keith Porterfield	John Procyk	Mike Schiavone, Vice Chair
James Vermillion	Nick Henery, Observer	Monroe Landrum, Observer
Ed Dobrowolski, NERC		

b. NERC Antitrust Compliance Guidelines — Ed Dobrowolski

No questions were raised on the NERC Antitrust Compliance Guidelines.

c. Review Meeting Agenda and Objectives — Sam Brattini

The objective of the meeting is to try to finalize the comment responses.

### 2. Overview of Discussion with FERC Staff — Sam Brattini

Sam provided a high level presentation of the discussion utilizing a Power Point presentation that was distributed prior to the meeting. The goal was to present the issues to the SDT and factor in the issues discussed with FERC to the appropriate standard comment responses. Discussions on resolutions of the FERC staff issues will be held at a later time. The SDT did raise some concerns on the individual issues:

- TOP applicability: This issue was also raised in question 1 and the SDT response will need to be coordinated with these comments.
- GOP applicability: If the BA receives positive notification of the unavailability of the GOP and working without the GOP is included in training and testing, then the white paper on GOP applicability may not be necessary.
- Large entities (R1.6.2): This needs to be coordinated with the responses to questions 2 and 7.

- Control functionality: This was missed in the move to 1.
- R3: This needs to be coordinated with the responses to question 7.
- Paragraph 672 on RC backup: This needs to be coordinated with the responses to question 7.
- R8: Training of other personnel is the key element.

### **3. Advise OC on Status of Backup Document**

The document is obsolete and requires revision in some areas. Archiving seems like the most reasonable course of action but if the OC does want to re-write it, the SDT suggests that it be done after the approval of EOP-008-1. Tom Bowe will be at the next OC meeting and will be available to discuss this issue if required.

### **4. Review Comment Responses**

- a. Question 1 — Barry Lawson  
The SDT accepted the core of Barry's suggested response. The exclusions will be deleted from 4.1.2 and 'applicable' will be removed from the text.
- b. Question 2 — Tom Bowe  
The SDT agreed with the changes to R1.5, R1.6, and R8.1.
- c. Question 3 — Keith Porterfield  
The responses to question 3 were edited during the meeting. No changes were made to the VRF.
- d. Question 4 — M. Montgomery  
The responses to question 4 were edited during the meeting. Measures 1, 2, 3, 4, 5, 6, and 8 were changed for clarity as well as the VSL for R8.
- e. Question 5 — James Vermillion  
The responses to this question were not discussed due to time constraints.
- f. Question 6 — Charles Jenkins  
After some discussion, the implementation time period was left at 24 months.
- g. Question 7 — Blaine Dinwiddie  
The responses to question 7 were edited during the meeting but all of question 7 was not reviewed due to time constraints. R1.2, R1.5, R1.6, R2, R3, R4, R5, R6.1, R7, R8.3, M1, and the R8 VSL were changed.
- h. Question 8 — John Procyk  
The responses to this question were not discussed due to time constraints.
- i. PJM — Glenn Kaht

The only change accepted from the PJM redline was for the TOP applicability which was already accomplished in question 1.

**5. Revise Standard (as required)**

For the responses that were reviewed, changes were made to the text of the standard as the response was finalized.

**6. Next Steps — Sam Brattini**

The next step is to complete the comment responses. Following that, the SDT will take up any changes required by the FERC staff issue resolutions.

**7. Schedule Next Meetings — Sam Brattini**

- a. Conference call and WebEx on Friday, December 12, 2008 from 11 a.m.–3 p.m. EST. Details will be sent at a later time.
- b. Tentative (based on progress during conference call); January 27–28, 2009 in Tucker, GA. Details will be sent following the conference call if required.

**8. Review Action Items and Project Schedule — Ed Dobrowolski**

No new action items were developed during this meeting.

The schedule calls for the third posting in mid-January.

**9. Adjourn**

The Chair thanked Oncor for their hospitality and adjourned the meeting at noon CST on Friday, November 7, 2008.