

Meeting Notes Disturbance and Sabotage Reporting SAR DT 2009-01

July 21, 2009 | 8:00 am- 5:00 pm CDT July 22, 2009 | 8:00 am- 5:00 pm CDT Hilton Chicago O'Hare O'Hare International Airport Chicago, IL 773-686-8000

1. Administration

- **a.** NERC Anti-trust Guidelines Mr. Crutchfield reviewed the anti-trust guidelines.
- **b.** Meeting logistics Mr. Crutchfield provided meeting logistics to participants.
- **c.** Introductions Mr. Crutchfield led introductions:

Brian Harrell	Jimmy Hartmann	Judith James	Steve Crutchfield	Ed Seddon
David Taylor	Joe DePoorter	Lewe Sessions	Patrick Brown	Tom Moleski
Brian Evans- Mongeon	Tom Jones	Brandy Dunn	Mark Mullen	

2. Review of NERC Process and SC Expectations

- **a.** "Getting Started" Presentation Mr. Taylor reviewed a presentation on the roles and responsibilities for SAR DT members, NERC and FERC.
- **b.** Review of Drafting Team Guidelines Mr. Crutchfield reviewed appendices from the Drafting Team guidelines covering the items i and ii below.
 - i. Ten Benchmarks of an Excellent Reliability Standard
 - ii. FERC Criteria for Approving Reliability Standard



- **c.** Review of Drafting Team Scope Mr. Crutchfield reviewed the Drafting Team Scope document provided by the NERC Standards Committee.
- **3. Review SAR and Anticipated Issues** Mr. Seddon led a review of the SAR and issues related to the comments received on the SAR.
- **4. Review and respond to comments received on SAR** Mr. Seddon and Ms. James led the team in a review of stakeholder comments that were received on the SAR. The team drafted as set of responses and will review these on the next WebEx.
- **5. Review Project Schedule** Mr. Crutchfield reviewed the project schedule. Based on work thus far, the team does not anticipate posting the SAR for a second comment period and will request approval to move the project to the standard development phase.

6. Review Action Items

- **a.** Mr. Crutchfield will ask Ms. Long about check boxes 6 and 7 on page 4 of the SAR.
- **b.** Mr. Crutchfield will discuss team responses to question 4 comments with Ms. Long and make appropriate revisions to Applicability Check boxes on the SAR.

7. Schedule future meetings

- **a.** August 7, 2009: 1-4 p.m. EDT WebEx
- **b.** August 20, 2009: 1-4 p.m. EDT WebEx
- **8. Adjourn** Mr. Seddon adjourned the meeting at 4:15 p.m.on July 23, 2009.