

Meeting Notes

Project 2013-01 Cold Weather Preparedness SAR Standard Drafting Team

January 14, 2012

Conference Call

Administrative

1. Introductions

The meeting was brought to order by JC Culberson, chair, at 10:00 a.m. ET. Introductions were made and those in attendance were:

Name	Company	Member/ Observer
JC Culberson (Chair)	ERCOT	Member
Kevin Lynch	PSEG Power Fossil LLC	Member
Matt Averett	Southern Company	Member
Jason Fisher	Minnesota Power	Member
Barb Nutter (Standard Developer)	North American Electric Reliability Corporation	Observer
Clem Cassmeyer	Western Farmers Electric Cooperative	Observer

2. Determination of quorum

The rule for NERC Standard Drafting Teams (SDTs) states that a quorum requires two-thirds of the voting members of the SDT to be present. Quorum was achieved as four members were present on the call.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Ms. Nutter. There were no questions.

4. Review team roster

Ms. Nutter noted the roster had not changed since the January 10, 2013 meeting.

Agenda

1. Discussion on direction of group related to the Standard Authorization Request (SAR)

Mr. Culberson discussed that requiring a GO to provide a MW value to the TOP/BA as requested by the SAR was infeasible. The team discussed amending the SAR and removing the unit capability and rewording to a notification to the TOP/BA that the GO had completed winterization plans.

The team debated whether the cold weather issue was more related to emergency operating procedures or normal operating procedures. After much discussion, the team consensus was that the emergency operating procedures were more appropriate.

The question was posed to the group: "Should the SAR be amended"? All drafting team members in attendance agreed the SAR should be amended.

The team discussed adding the GO and GOP to the applicability section of EOP-001. After reviewing the functional model the team decided not to include the GOP.

The team discussed TOP-002-2.1b as being a standard that would be within the operations and operations planning horizon that was referenced in comments. They noted that TOP-002-2.1b was being replaced by TOP-002-3 which was approved by the NERC BOT in May of 2012 and is awaiting approval from FERC. TOP-002-3 only applies to the TO.

The team developed a draft requirement in EOP-001 for the GO.

2. Action items/assignments

Ms. Nutter will:

- Provide team a redline comparison between EOP-001-0.1b and EOP-001-2.1b.
- Update standard reference document.
- Send out informal notes.

3. Next steps

The team finalized the meeting dates for the February 2013 Atlanta.

4. Future meeting(s)

- a. There is a meeting scheduled for January 24-25, 2013 at NERC in Atlanta, GA.
- b. There is a meeting scheduled for February 26-28, 2013 at NERC in Atlanta, GA.

5. Adjourn

The meeting adjourned at 12:00 p.m. ET.