

Meeting Agenda Project 2018-08 Cyber Security Incident Reporting Modifications Standard Drafting Team

September 24, 2018 | 1:00 p.m. – 5:00 p.m. Eastern
September 25, 2018 | 8:00 a.m. – 5:00 p.m. Eastern
September 26, 2018 | 8:00 a.m. – 3:00 p.m. Eastern

NERC Atlanta Office
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Atlanta, GA 30326

Remote Access:

Dial-in: 1-415-655-0002 US Toll | 1-416-915-8942 (Canada Toll) | Access Code: 854 172 793
Meeting Password: 201802
Click here to join [WebEx](#)

Administrative

- 1. Welcome and Administrative Remarks**
- 2. Review NERC Antitrust Compliance Guidelines and Public Announcement**
- 3. Roll Call and Determination of Quorum**
The rule for NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT to be physically present.
- 4. Overview of Meeting Procedures**
- 5. Review Meeting Agenda**

Agenda Items

- 1. Introductions**
 - a. Areas of interest (drafting team specific)
 - b. Observer introductions
- 2. Chair's Remarks**
- 3. Review Objectives and Deliverables**
 - a. Objective
 - i. Complete documents for formal public posting by Wednesday evening
 - b. Deliverables

- i. Develop draft requirement language
 - (1) Includes sub requirements or new requirements
 - (2) VRF and VSL as needed
 - ii. Develop incident reporting form
 - iii. Develop supporting documentation
- 4. Draft Standard – Proposed Edits**
 - a. Review team member suggestions
 - i. Reminder: Ensure alignment to FERC order
 - b. Determine path / approach forward
- 5. Begin redline procedure (possibly sub-team approach)**
 - a. Requirement language
 - b. Cyber Security Incident Reporting form
 - c. Reassemble and review (if necessary)
- 6. Supporting Documentation**
 - a. Implementation Plan
 - b. VRF/VSL Justification
 - c. Mapping Document
 - d. Glossary terms
- 7. Comment Form**
- 8. Discuss Outreach Plan**
 - a. Week of October 15th Webinar to educate industry on changes
 - b. Discuss other possible outreach opportunities
- 9. Review Project Timeline / Future In-person Meetings**
 - a. November 6-8, 2018 (Location TBD)
 - b. December 11-13, 2018 (Location TBD, looking for volunteers)
- 10. Adjourn**

NERC Antitrust Guidelines

It is NERC's policy and practice to obey the antitrust laws and to avoid all conduct that unreasonably restrains competition. This policy requires the avoidance of any conduct that violates, or that might appear to violate, the antitrust laws. Among other things, the antitrust laws forbid any agreement between or among competitors regarding prices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that unreasonably restrains competition. It is the responsibility of every NERC participant and employee who may in any way affect NERC's compliance with the antitrust laws to carry out this commitment.

Public Announcement

Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. The notice included the number for dial-in participation. Participants should keep in mind that the audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.

NERC Standards Development Process-Participant Conduct Policy

<http://www.nerc.com/pa/Stand/Documents/Standards%20Development%20Process-Participant%20Conduct%20Policy.pdf>

NERC Email Listserv Policy

<http://www.nerc.com/pa/Stand/Documents/Email%20Listserv%20Policy%2004012013.pdf>