

# Meeting Notes

## Project 2021-01 Modifications to MOD-025 and PRC-019

### SAR Drafting Team Kickoff Meeting

August 20, 2021 | 10:00 a.m. to 1:00 p.m. Eastern

Dial-in: 1-415-655-0002 | Access Code: 1800 16 7736 | Meeting Password: 082021

Click here for: [WebEx Access](#)

#### Introduction and Opening Remarks

[NERC Antitrust Compliance Guidelines](#) and **Public Announcement\***  
[NERC Participant Conduct Policy](#)

#### Administrative

1. Review NERC Antitrust Compliance Guidelines and Public Announcement
2. Safety Instructions – N/A
3. Determination of Quorum
  - a. The rule for NERC standard drafting team (SDT) states that a quorum requires two-thirds of the voting members.
4. Introductions and Chair's Remarks – Jason Eruneo, Chair and Steven Barnes, Vice Chair
5. Review Meeting Agenda and Objectives

#### Agenda Items

1. Administrative (15 minutes) (Chris Larson)
  - a. Confirm Drafting Team Training (online) certificates from each member. (Marques, Joey)
  - b. [Project page](#), related files, roster, [2021-01 Extranet site](#)
  - c. Access to [2021-01 Extranet](#) (ERO portal and DUO authentication) - All members need to verify access to Extranet and email Chris with any issues.
2. Introduction by all members using SAR DT roster (30 minutes)
3. Background information of project (45 minutes)
  - a. [PRC-019 SAR](#) (Jason)
  - b. [MOD-025 SAR](#) (Ryan Quint, Shawn Patterson)
    - i. [MOD-025 Testing White Paper \(PPMVTF\)](#)

- ii. [NATF Modelling Testing Document](#)
  - c. [Project 2020-02 SAR](#) Transmission-connected Dynamic Reactive Resources (TCDRR) (Jason, Chris)
  - d. High level discussion of project approach (Jason/Chris) - The team decided to proceed with combining TCDRR scope into two SARs (PRC-019 and MOD-025) and create a paragraph explaining the interrelation between the two, using information from MOD-025 SAR.
- 4. Overview of PMOS (5 minutes)** – Linda Lynch and Kirk Rosener - Project Management and Oversight Subcommittee (PMOS) Liaisons shared an overview of their role and how they interact with the drafting team.
- 5. Overview of Standards Drafting Team Process and Q&A with NERC Standards Developer (30 minutes)** (Chris) - Utilized the SPM to walk through each phase of the standard development process with a focus on the SAR revisions and response to comment. Clarified the difference between informal and formal comment periods.
- a. [Standard Processes Manual](#)
  - b. SAR phase
  - c. Development phase
- 6. Review industry comments received (30 minutes)**
- a. [Project 2021-01 Comments](#) (public)
  - b. [Identify comment themes](#) (Extranet) (before Meeting 2)
    - i. Task: Review all 2021-01 comments and email 2-3 themes to (Jason, Steve Barnes, Chris) by September 2
    - ii. Group A (PRC-019): Jason, Alex, David, Matt, Jonathan, Steve Mueller (include Jason, Steve)
    - iii. Group B (MOD-025): Steve, Michael, Alex, David, Joey, Ruth
  - c. Draft responses to industry comment themes (Meeting 2 & 3)
  - d. Based on comments & themes, determine if a change needs to happen to SARs
- 7. Outreach coverage – (10 minutes)**
- 8. Discuss meeting frequency, duration, and timing**
- a. e.g. Every 3 or 4 weeks (3 hour)
  - b. Next meeting: Monday, September 13, 2021 | 1:00 – 4:00 p.m. Eastern
- 9. Meeting adjourned at 1:05 p.m. Eastern**